

## **Fellowship for Introspections and Expressions**

### **In memory of architect R S Beri**

#### **Frequently Asked Questions:**

- **What is the purpose of this fellowship?**  
This fellowship is for undergraduate architecture students to spend maximum seven months, after completing their studies, to pause, explore, examine and reflect on their future direction and long term goal. This fellowship provides stipend, taking away the pressure of jumping into practice or deciding on the postgraduate program straightaway.
- **Who is eligible for this fellowship?**  
Only those students who have not accepted employment or admission for further studies will be eligible. The student must have registered for thesis of the B. Arch program at CEPT University during Monsoon 2018 or Spring 2019. The student's total family's annual income must be less than Rs. 12 lakhs per year.
- **How many students will be selected for this fellowship?**  
**One student** will be selected for this fellowship each year.
- **What are the fellowship benefits?**  
The fellowship provides for a stipend of approx. Rs. 20,000 per month which will be granted in three parts. A sum of Rs. 30,000 for first three months will be disbursed at the start of this period. The second disbursement of Rs. 60,000 will be during the fourth month after reviewing the work done in the first three months. And the final disbursement of Rs. 30,000 will be at the end of seventh month upon successful completion of the fellowship.
- **What is the student expected to do during the fellowship period?**  
The awardee is expected to utilize this time according to the statement of purpose submitted at the time of application. The awardee will converse with Shirish Beri during the course of the fellowship and will meet/ contact him in between and at the end of the fellowship duration to discuss his/ her learnings and new thoughts.
- **What are the important dates?**  
Last date of submitting applications: June 22, 2019  
Announcement of 1<sup>st</sup> stage results: July 2, 2019  
Interviews for 2<sup>nd</sup> stage: to be announced  
Announcement of awardee: to be announced  
Period of Fellowship: tentatively to start in last quarter of the year 2019  
First disbursement: Start of fellowship period  
Second disbursement: Start of fourth month  
Third disbursement: End of fellowship period

#### **What is the selection procedure?**

The selection procedure has two stages:

In the first stage, the average of marks obtained in studio 8 and studio 9 shall be considered to obtain a merit score. The total family annual income shall be converted into a means score. These will be used to arrive at a hybrid score (40% merit + 40% means) for screening top ten students. Next, these ten students will be evaluated based on their Statement of Purpose (SOP), which carries 20% weightage. With this total, the top three students will be shortlisted for interview. The first stage is conducted by faculty members of the Faculty of Architecture nominated by Dean, FA.

In the second stage, Shirish Beri will conduct a personal interview to select the awardee student, in consultation with faculty member/s of the Faculty of Architecture.

- **What should be included in the SOP?**

The SOP provides an opportunity to the student to communicate their ideas regarding how they would like to spend this time afforded by the fellowship. It should clarify the student's understanding of why does he/she wants to apply for this fellowship, what do they expect to undertake / achieve during this period, a broad schedule on how they will achieve this and ways / method of representing the learnings and outcomes. The SOP must also include a note on expenses that might be incurred in the course of the project undertaken during the fellowship. The student may also include the tentative subject areas that they have identified and the reason for doing so. The SOP must not exceed 500 words.

- **What are the application requirements?**

The application form (with instructions) for the fellowship can be downloaded from the student services page on the CEPT University website. The formats for student undertaking and income affidavit are also available there. The following documents are required for completing the application for this fellowship:

1. Application form
2. Statement of Purpose
3. Photocopy of Semester 8 and 9 Mark-sheets
4. Copy of income–tax returns for past 3 years for all income earners in the family
5. Copy of bank statement of the recent financial year for all income earners in the family
6. Student undertaking that they will not be employed in any form / nor will they take up any higher studies during the 6-month period of the award (in attached format)
7. Self-attested income declaration by parents / guardians, stating definite income from all sources (in attached format)
8. Copy of Bank passbook or blank crossed cheque of the bank for verifying account information (account must be in the name of the student applying for fellowship)
9. Photocopy of fee receipt for Monsoon 2018 or Spring 2019 (student copy)
10. *Income affidavit by parents / guardians, stating definite income from all sources on a Rs. 50/- non-judicial stamp paper, and duly notarized (to be submitted only if the student is selected for the fellowship)*

- **What are the ways of submitting the application?**

The application form is to be submitted through google form along with scan copy of documents. Also, the same is to be submitted in physical hard copy to Shraddha, FA Admin Office (shraddha@cept.ac.in)

- **What are the deliverables expected to be completed during and at the end of the Fellowship?**

The findings and learnings may be expressed through some medium - writings, drawings, films, music or design. A weekly update report must be sent digitally to Shirish Beri and to CEPT (Shraddha Prajapati, FA Admin). A mid-term progress report must be submitted at the start of fourth month as progress review, after which the second disbursement will be made.

A final product will be submitted at the end the seventh month, after which the third disbursement will be made. One copy of this will be submitted to the CEPT library for sharing with other students/ faculty. Another copy will be given to Shirish Beri for his understanding and record. The final submission will be made in digital format along with a physical copy (as applicable based on format of final product).

- **What happens if an awardee student take up employment or further studies during the term of the Fellowship?**

If the awardee student takes up employment or enrolls into a postgraduate program, at any time before the fourth month, the money from the first disbursement will be recovered. If the awardee student takes up employment or enrolls into a postgraduate program after four months, an evaluation of his / her first deliverable will be done. If it is found satisfactory by Shirish Beri, the money from the first disbursement will not be recovered, but further payment would be stopped immediately.

- **Is there a clause on disqualification?**  
The awardee student must have successfully submitted his/her thesis before the start of the fellowship. If the awardee student takes up employment or further education before or during the fellowship period then he/ she gets disqualified. The fellowship will be withdrawn in case a **serious disciplinary** charge is proved against the awardee student.
- **What is meant by successful submission of thesis?**  
The thesis will be considered successfully submitted after being accepted by the internal examiner at CEPT University, as a standard practice.