

## **CEPT HOSTEL MANAGEMENT COMMITTEE**

### **GENERAL RULES FOR ADMISSION TO THE CEPT GIRLS HOSTEL – 2023-24**

1. Hostel Facility will be provided based on a first-come, first serve. Out-stationed students will be given priority at the time of allotment of rooms.
2. The hostel inmates shall regularly pay hostel fees at the beginning of every semester as communicated to them from time to time on the hostel notice board or via email. Unless otherwise communicated, the hostel fee payment dates shall be the same as that of the university fee payment.
3. The hostel shall be allocated to only those candidates who have registered in that academic semester of the university. Any other provision of allocation of the hostel shall be subject to due and prior approval of the Hostel In charge.
4. In the matter of allotment of quarters and room partners, the decision of the CEPT authorities shall be final. Students should not change their rooms on their own; otherwise, disciplinary action, as deemed, will be taken against them.
5. Use of heaters, Water Cooler, / Washing Machine gadgets is strictly prohibited. Only an air Cooler will be allowed, for which the permission of the CEPT Hostel Management Committee is required. Electricity consumption will be charged extra - Rs. 700/-per month. The hostel authority shall confiscate any unauthorized electrical equipment, which shall be returned once you vacate the hostel.
6. No playing of the music system shall be allowed beyond 10:00 PM to 7:00 AM. Any complaint in this regard shall be dealt with strictly.
7. Parents/Guardians/Visitors can meet their ward in the hostel with the permission of the Hostel In charge before 7.00 pm. no Male visitors are allowed to visit students in their rooms.
8. No Parent/Guardian/Guest is permitted to reside in the hostel without the permission of the Rector.
9. Members of the CEPT Hostel Management Committee or any other official of CEPT University have the right to inspect any hostel room at any time. If any objectionable material is found with students, strict action will be taken against them.

10. All students must keep the hostel neat and clean. Inmates should not write on walls, doors and windows. If so found, they will have to face the consequences.
11. They shall be responsible for any damage done to the building or any other article of the hostel and will be required to pay the damages as decided by the management. Strict disciplinary action shall be taken for any type of vandalism.
12. Inmates must take care of their own belongings. Suspicious persons inside hostel premises must be immediately brought to the notice of the hostel authority.
13. It is the responsibility of the hostel inmates to treat every fellow student fairly. Bullying of any kind will immediately cancel the hostel facility if found guilty.
14. Students are expected to keep their rooms clean and hygienic. In spite of regular fogging and other measures to maintain hygienic premises, it is advisable to take personal precautions.
15. Any inmate shall immediately inform the authority in writing while vacating the hostel, either after completion of her studies or while for practical training/project training for any other reason for a full semester or more. Failing this, the inmates shall be required to pay the hostel charges for that semester.
16. No student shall be allowed to stay in a hostel beyond the duration of their course e.g. five years for UG students and two years for PG students. Students who need to extend their study duration beyond the prescribed limit shall duly take written approval from the rector in order to avail hostel facility.
17. Students who have not registered for the semester are also not eligible for hostel facilities.
18. A fine of Rs. 500.00 shall be levied per day for non-payment of fees after each semester registration.
19. Students are not allowed to make union or community based on caste, religion or region.
20. Notwithstanding the rule mentioned above, the management has the right to modify/delete/replace any of the rules as and when necessary. All the students using hostel facilities shall have to abide by the same.

Signature of Parents

Signature of Student  
(Name of student & Mobile Number)

DATE :

Program Name \_\_\_\_\_