

GROUP VISIT FORM

This form must be filled and shared via e-mail atleast 2 weeks prior to visit date

Visiting Group Information	Name of the Organisation/Institution:	<input type="text"/>
	Full Address	<input type="text"/>
	Contact Person	<input type="text"/>
	Contact No.	<input type="text"/>
	E-mail ID	<input type="text"/>

Visit Details	Purpose of Visit	<input type="text"/>
	Date & Time of Visit	<input type="text"/>
	No. of Persons in the Group	<input type="text"/>
	Expected Duration of Visit	<input type="text"/>
	Photography/Videography	Yes / No
	Assistance Required during Visit	Yes / No

Instructions	<ul style="list-style-type: none"> ● It is suggested to make a group of 15 members for a fruitful visit and also to avoid crowding in the campus. ● Please mention the name of all group members in space at the back side of this form. Use additional sheet if required and attach with the form. ● Students who are visiting for study (research, a thesis, or a visit) must bring a Bonafide certificate from their institution or college. Please NOTE-The CEPT Student Assistantship facility is not available to you. ● Groups with more than 10 people will be given student assistance for a campus visit, that too based on available resources, kindly re-confirm for the same with Student Services Office at CEPT University. ● A separate form need to filled and attached with this form for photography/videography in the campus. ● Properly filled form need to be sent on campusentry@cept.ac.in for acknowledgement of visit by CEPT University. ● Any change in plan of visit or any other information need to shared on above mentioned e-mail ID, subsequently CEPT University will communicate through the e-mail ID mentioned in the Visit Detail
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Approval by Student Services office	Acknowledge & Approved by : _____ Signature : _____ Date: _____
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GROUP VISIT FORM

Group Member Detail

Sr. No.	Name of Person	Contact No.	Category (Student/ Professional / Other-Specify)	Remarks (If Any)
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