

Centre for Urban Equity, CEPT University

University Road, Navrangpura, Ahmedabad 380 009

B IN U COM
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Funded by the
Erasmus+ Programme
of the European Union



TENDER DOCUMENT FOR OF EQUIPMENT FOR BInUCom

CEPT
UNIVERSITY

Floated by Centre for Urban Equity, CEPT University

Date of Issue of Tender Document: **25.05.2017**

Last Date of Submission of Tender Cost of Tender Document: **31.05.2017**

Purchase of Tender: **Rs.2000/-** (Non-Refundable) by the way of Demand Draft in Favor of **“CEPT UNIVERSITY”**

TENDER NOTICE

On behalf of Director, Center for Urban Equity, CEPT University, University Road, Navrangpura, Ahmedabad 380 009, the Administration Officer invites sealed tenders in Technical-cum-Financial bid from Reputed, Eligible and Qualified Tenderer Firms/Manufacturer for purchase of Equipment for BInUCom.

The equipment has to be supplied to CEPT UNIVERSITY - Ahmedabad. In case the tenderer is unable to supply the equipment to the respective institute then a letter stating the same must be attached with the tender.

Detailed Description and Term & Conditions of Tender Document may be obtained directly from the Administration Office on any working day from **25.05.2017** to **31.05.2017** from **10.00 Hrs.'** to **15.00 Hrs.'** on Payment of Tender Document Cost of Rs. 2000/- (Non Refundable) in the form of DD, drawn from any Nationalized Bank in favor of "**CEPT UNIVERSITY**". Last date of submission of tender is **31.05.2017 (upto 15.00Hrs)** in the Administration Office at address mentioned above.

(Administration Officer)

NOTICE INVITING TENDER

- 1) On behalf of Director, Center for Urban Equity, CEPT University, and the Administration Officer invites sealed tenders in Technical-cum-Financial bid from reputed, branded eligible and qualified Manufacturer/ their Authorized Dealer for Supply and Installation of EQUIPMENT FOR BInUCom as shown below.
- 2) Schedule of Requirement:-
 - a. Mobile devices
 - b. Computers, printers and external storage devices
- 3) Schedule of Tender:-

Date of Issue of Tender Document: **25.05.2017**
Last Date of Submission of Tender: **31.05.2017 15:00 pm**
- 4) Date and Venue of Submission of Tender

Center for Urban Equity, CEPT University, University Road, Navrangpura, Ahmedabad 380 009
- 5) Date and Venue of Opening of Technical-cum-Financial Bid

31.05.2017 at **16.00** Hrs in the Administrative Office of Center for Urban Equity, CEPT University, University Road, Navrangpura, Ahmedabad 380 009

It is the responsibility of the Bidders to ensure that their Bids, whether sent by post or by courier or by person are dropped Center for Urban Equity, CEPT University, University Road, Navrangpura, Ahmedabad 380 009 by **31st May 2017** by **15:00 Hrs**.
- 6) All Tenders must accompany the prescribed EMD to be deposited through Bank Guarantee/Demand Draft drawn in favor of the "**CEPT UNIVERSITY**" along with the tender (Techno-cum-Financial Bid). No interest is payable on Bid Security. Tenders without EMD shall be summarily rejected.
- 7) This Tender Enquiry Document is not transferable.

8) The Tender Document has been divided into the following chapters:-

Chapter-1: General Instructions to Bidders (Page No. 5)

Chapter-2: Terms and Conditions of Contract (Page No. 6)

Chapter-3: Technical Specifications (Page No. 11)

Chapter-4: Bank Guarantee from Performance Security/CMC Security (Page No. 12)

Chapter-5: Manufacturer's Authorization Form (Page No. 13)

Chapter-6: Bank Guarantee Form for EMD (Page No. 15)

Chapter-7: Price Schedule (Page No. 16)

Chapter-8: Technical-cum-Financial Bid (Page No. 18)

Chapter-9: Check List (Page No. 21)

CHAPTER-1 GENERAL INSTRUCTION TO BIDDERS

- 1) Sealed tenders are invited for technical-cum-financial bid in sealed covers from prominent Manufacturers/ Authorized Dealers/ Whole-sellers kept in one main sealed cover super scribed as **“Tender for Purchase of Equipment for BInUCom”**.
- 2) The cost of Tender Document is Rs. 2000/- (Two Thousand Only in Demand Draft in favor of **“CEPT UNIVERSITY”**). Tender document can be had in person from the Administration Office on any working day from **25.05.2017** to **31.05.2017** during **10:00** to **15.00** Hrs. except Saturday / Sunday / Public Holiday on payment of said cost in the form of Demand Draft in favor of **“CEPT UNIVERSITY”**, payable at Ahmedabad and is kept in the Technical-cum-Financial Bid Envelope.
- 3) The amount of Earnest Money Deposit (EMD) is Rs. 30,000/- (Thirty Thousand Only). The Bidder is required to deposit earnest money along with their Technical-cum-Financial Bid document in envelope in the form of Banker’s Cheque/Demand Draft (Non-Interest Bearing)/FDR from any Nationalized Bank and the same should be drawn in favor of **“CEPT UNIVERSITY”** payable at Ahmedabad.
- 4) For Sections of equipment’s that tenderer is not capable of supplying an attached letter on the tenderer’s letter head must be attached.
- 5) The tenderer has to deliver the cover sealed in above manner to Administrative Officer on or before **31.05.2017** by **15.00** Hrs. positively. The tender shall not be accepted beyond the stipulated date and time under any circumstances whatsoever.
- 6) The Technical-cum-Financial bid will be opened on the same day at **16.00** hrs. By a Committee constituted by the competent authority, in its office in the presence of the Tenderers or their authorized representatives who wish to be present.
- 7) The Authority reserves the right to reject/cancel any or all the tenders at any time or to relax/amend/withdraw any of the terms and conditions as contained in the Tender Documents without assigning any reason, thereof. Any inquiry after submission of the tender will not be entertained.
- 8) Bidders shall not approach for refund of EMD till the finalization of the tendering process and award of contract to qualifying Tenderer. The offer should remain valid for a minimum period of 90 days. EMD shall be refunded to the unsuccessful bidders within 30 days of award of contract to the successful bidder/bidders.
- 9) CEPT University, has rights to purchase all or any of the items at their discretion.
- 10) CEPT University, University Road, Navrangpura, Ahmedabad 380 009 reserves the full rights to increase/decrease the quantity of items in the tender as per requirement.
- 11) Any dispute is subject to the jurisdiction of Ahmedabad Court.

CHAPTER-2 TERMS AND CONDITION OF THE CONTRACT

1) Earnest Money Deposit (EMD)

The Bidder shall furnish along with its tender, earnest money for amount as shown in the Schedule of Tender. The earnest money shall be denominated in Indian Rupees. The earnest money shall be furnished in one of the following forms:

- I. Account Payee Demand Draft
- II. Banker's Cheque
- III. FDR
- IV. Bank Guarantee

The demand draft or banker's cheque shall be drawn on any scheduled bank in India or a commercial bank in the country of the bidder, in favor of the "CEPT UNIVERSITY", payable at Ahmedabad.

The earnest money shall be valid for a period of one year from the date of opening of Technical-cum-Financial bid. As validity period of Tender will be of 3 months, the EMD shall be valid for 365 days from Technical-cum-Financial Tender opening date.

The earnest money of the unsuccessful builders will be returned to them without any interest, after expiry of the tender validity period, but not later than thirty days after conclusion of the resultant contract. Successful bidder's earnest money will be returned without any interest, after receipt of performance security from that bidder(s).

Earnest Money is required to protect the purchaser against the risk of the Bidder's conduct, which would warrant the forfeiture of the EMD. Earnest money of a Bidder will be forfeited, if the Bidder withdraws or amends its tender or impairs or derogates from the tender in any respect within the period of validity of its tender or if it comes to notice that the information/documents furnished in its tender is incorrect, false, misleading or forged without prejudice to other rights of the purchaser. The successful bidder's earnest money will be forfeited without prejudice to other rights of Purchaser if it fails to furnish the required performance security within the specified period.

Eligible Bidders

Bidders, who satisfy the Criteria below shall only be qualified based on following Criteria:-

- a. Bidders should have minimum experience of total 3 completed supply orders of similar nature of instruments in any organization during the last 5 Years and duly certified documentary evidence of the same has to be produced by the concerned respective authorities, which should be either of the following:-

- a. _____
- b. _____
- c. _____

2) Description

Bidder should have average annual financial turnover of Rs. 12 Lakhs, during the last three Financial Years ending 31st March 2017 and should not have incurred loss in last 3 years. A letter duly signed by the Chartered Accountant/Company Secretary indicating the Financial Turnover and Profit & Loss Account must accompany the Technical-cum-Financial Bid.

- I. Should have satisfactorily completed Similar Single Work of Rs. 10 Lakh OR
- II. Should have satisfactorily completed Two Similar works each costing Rs. 7 Lakh

3) Performance Security

The bidder have to submit a Performance Bank Guarantee within Fifteen Days (15) days from date of the issue of notification of award by the Purchaser/Consignee, The supplier, shall furnish performance security to the Purchaser/Consignee for an amount equal to five Percent (5%) of the total value of the contract, valid up to Thirty (30) days from the date of Completion of all contractual obligations by the supplier, including the warranty obligations initially valid for a period of minimum 12 months from the date of Notification of Award. Purchaser reserves the right to ask for Performance Guarantee extension if contractual obligations are not fulfilled.

4) Packing and Marking:

The packing for the Supply & Installation of Equipment for BInUCom equipment to be provided by the supplier should be strong and durable enough to withstand, without limitation, the entire journey during transit including transshipment (if any), rough handling, open storage etc. without any damage, deterioration etc. As and if necessary, the size, weights and volumes of the packing cases shall also take into consideration and availability or otherwise of transport and handling facilities at all points during transit up to final destination as per the contract. In case the packing requirements are amended due to issue of any amendment to the contract, the same shall also be taken care of by the supplier accordingly.

5) Acceptance & rejection of Equipment:

The Director, Center for Urban Equity, CEPT University, University Road, Navrangpura, Ahmedabad 380 009 shall be the final authority to reject full or any part of the supply which is not confirming to the specifications and other terms and conditions. No payment shall be made for rejected Equipment. Rejected items must be removed by the tenderers within two weeks of the date of rejection at their own cost and replace immediately. In case these are not removed, these will be auctioned at the risk and responsibility of the Suppliers without any further notice.

6) Insurance:

In case of Supply of Equipment, the supplier shall be responsible till the entire equipment contracted for arrival in good condition at destination. The transit risk in this respect shall be covered by the Supplier by getting the equipment duly insured. The insurance cover shall be obtained by the Supplier and should be valid till 3 months after the receipt of Supply & Installation of Equipment by the Consignee. In case of supply of the imported Supply & Installation of Equipment on CIP Named port of Destination Basis, the additional extended Insurance (local transportation and storage) would be borne by the Supplier from the port of entry to the consignee in Ahmedabad.

7) Spare Parts:

The separate price list of all spares and accessories and consumables, if any, (including minor) required for maintenance and repairs in future after guarantee/warranty period must be attached/enclosed along with the sealed quotation failing which quotation will not be considered.

8) Warranty: (36 Months Onsite Warranty including Spare Parts & Labour for Laptop/Desktop and for other items as per manufacturer warranty etc.)

1. The supplier warrants comprehensively for 36 months Onsite Warranty including Spare Parts & Labour for Laptop/Desktop and for other items as per manufacturer warranty etc. that the Supply & Installation of Equipment supplied under the contract is new, unused and incorporate all recent improvements in design and materials unless prescribed otherwise by the purchaser in the contract. The supplier further warrants that the Supply & Installation of Equipment supplied under the contract shall have no defect arising from design, materials (except when the design adopted and / or the material used are as per the Purchaser's / Consignee's specifications).
2. In case of any claim arising out of this warranty, the Purchaser/Consignee shall promptly notify the same in writing to the supplier within the warranty period
3. Upon receipt of such notice, the supplier shall, within 48hours on a 24(hrs.) X 7 (days) X 365 (days) basis respond to take action to repair or replace the defective Supply & Installation of Equipment free of cost, at the ultimate destination. The supplier shall take over the replaced parts/Supply & Installation of Equipment for BlnUCom after providing their replacements and no claim, whatsoever shall lie on the purchaser for such replaced parts/Supply & Installation of Equipment thereafter. The penalty clause for non-replacement will be applicable as per tender conditions.
4. In the event of replacement of defective Supply & Installation of Equipment during the warranty period, the warranty for the replaced Supply & Installation of Equipment shall be extended for a further period.
5. If the supplier, having been notified, fails to respond to take action to replace the defect(s) within 48hours on a 24(hrs.) X 7 (days) X 365 (days) basis, the purchaser may proceed to take such remedial action(s) as deemed fit by the purchaser, at the risk and expense of the supplier and without prejudice to other contractual rights and remedies, which the purchaser may have against the supplier.
6. During Warranty period, the supplier is required to visit at consignee's site at least once in 6 months commencing from the date of the Installation for preventive maintenance of the Supply & Installation of Equipment.

9) Payment Terms:

1. For Domestic Supply & Installation of Equipment of Foreign Origin Located within India/Supply & Installation of Equipment to be imported and supplied against payment in Indian Rupees:

Against supply and Installation receipt of material at Ahmedabad 80% of the contract price shall be released. After satisfactory performance and final acceptance 20% payment shall be released to the supplier agency.

10) Delay in the Supplier's performance

- a. The supplier shall deliver of the Supply & Installation of Equipment and perform the services under the contract within the time schedule specified and as incorporated in the contract. The time for and the date of delivery of the Supply & Installation of Equipment stipulated in the Schedule of Requirements (SOR)/ Incorporated in Contract shall be deemed to be of the essence of the contract and the delivery must be completed no later than the date (s) as specified in the contract.
- b. Subject to the provision under Chapter-2 clause 11, any unexcused delay by the supplier in maintaining its contractual obligations towards delivery of Supply & Installation of Equipment and performance of services shall render the supplier liable to any or all of the following sanctions:
 - a. Imposition of liquidated damages,
 - b. Forfeiture of its performance security and
 - c. Termination of the contract for default.

If at any time during the currency of the contract, the supplier encounters conditions hindering timely delivery of the Supply & Installation of Equipment and performance of services, the supplier shall promptly inform in writing about the same and its likely duration and make a request for extension of the delivery schedule. On receiving the supplier's communication, the Purchaser, may agree to extend the delivery schedule, with or without liquidated damages for completion of supplier's contractual obligations by issuing an amendment to the contract.

11) Liquidated damages

If the supplier fails to deliver any or all of the Equipment or fails to perform the services within the time frame(s) incorporated in the contract, the Purchaser shall, without prejudice to other rights and remedies available to the Purchaser under the contract, deduct from the contract price, as liquidated damages, a sum equivalent to 0.50% per week of delay or part thereof on delayed Supply of Equipment for BInUCom and/or services until actual delivery or performance subject to a maximum of 10% of the contract price. Once the maximum is reached Purchaser may consider termination of the contract

12) After Sales Service:

After sales service center should be available at the city of Institution on 24 (hrs.) X 7 (days) X 365 (days) basis. Complaints should be attended to, in a manner specified, maximum within 8 hrs. The service should be provided directly by Bidder/ Indian Agent. Undertaking by the Principals that the spares for the Supply & Installation of Equipment shall be available for at least 10 years from the date of Supply of Equipment for BInUCom.

13) Training:

On Site training to Staff is to be provided within 2 days of receipt of the equipment by Principal / Indian Agents (if they have the requisite know-how) for operation and maintenance of the Supply & Installation of Equipment to the satisfaction of the user department whenever applicable.

14) Force Majeure

For purposes of this clause, Force Majeure means an event beyond the control of the supplier and not involving the supplier's fault or negligence and which is not foreseeable and not brought about at the instance of , the party claiming to be affected by such event and which has caused the non – performance or delay in performance. Such events may include, but are not restricted to, acts of the Purchaser/Consignee either in its sovereign or contractual capacity, wars or revolutions, hostility, acts of public enemy, civil commotion, sabotage, fires, floods, explosions, epidemics, quarantine restrictions, strikes excluding by its employees, lockouts excluding by its management, and freight embargoes. If a Force Majeure situation arises, the supplier shall promptly notify the Purchaser/Consignee in writing of such conditions and the cause thereof within twenty one days of occurrence of such event. Unless otherwise directed by the Purchaser/Consignee in writing, the supplier shall continue to perform its obligations under the contract as far as reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

15) Arbitration

- I. If dispute or difference of any kind shall arise between the Purchaser/Consignee and the supplier in connection with or relating to the contract, the parties shall make every effort to resolve the same amicably by mutual consultations.
- II. If the parties fail to resolve their dispute or difference by such mutual consultation within twenty-one days of its occurrence, then, either the Purchaser/Consignee or the supplier may give notice to the other party of its intention to commence arbitration, as hereinafter provided the applicable arbitration procedure will be as per the Arbitration and Conciliation Act, 1996 of India. In the case of a dispute or difference arising between the Purchaser/Consignee and a domestic Supplier relating to any matter arising out of or connected with the contract, such dispute or difference shall be referred to the sole arbitration of an officer in the Ministry of Law and Justice, appointed to be the arbitrator by the Director, Center for Urban Equity, CEPT University, University Road, Navrangpura, Ahmedabad 380 009.
- iii. The venue of arbitration shall be Center for Urban Equity, CEPT University, University Road, Navrangpura, Ahmedabad 380 009.

16) The tenderer shall furnish a non-blacklisting certificate that the firm has not been blacklisted in the past by any Government/Private Institution/Legal.

17) The tenderer/supplier has to give an affidavit on on-judicial stamp paper of Rs. 100/- that there is no vigilance/CBI case pending against the firm/supplier and the firm has not been black listed in the past by any Govt. or Private Organization.

CHAPTER-3 TECHNICAL SPECIFICATION THE SCOPE OF WORK INCLUDES:

Providing EQUIPMENT FOR BInUCom based on specified make list and international standard specifications with keeping in mind the following essential requirement to participation in this Tender document:-

- 1) We are looking for reputed well known Manufacturer's/Authorized Dealers/Supplier companies, who will supply the high quality Equipment /Instruments as per the requirement list.
- 2) Companies well known in the line of manufacturing Equipment/Instruments should only quote as per our requirement. The supply time is 2-3 weeks only after the issue of Supply Order/NOA/LOA.
- 3) Tentative list of Equipment/Instruments required given in requirement schedule may be purchased immediately and Tenderer should be brought on site samples of Instrument/Equipment for display if directed by the Technical Evaluation Committee during evaluation comprising the Subject Experts duly constituted by the Competent for procurement of required Equipment/Instruments.

CHAPTER-4 BANK GUARANTEE FORM FOR PERFORMANCE SECURITY / CMC SECURITY

To
The "Director",
Center for Urban Equity, CEPT University,
University Road,
Navrangpura,
Ahmedabad 380 009.

WHEREAS _____ (Name and address of the supplier) (Hereinafter called "the supplier") has undertaken, in pursuance of contract dated _____ to supply (description of Equipment for BInUCom) (herein after called "the contract").

AND WHEREAS it has been stipulated by you in the said contract that the supplier shall furnish you with a bank guarantee by a scheduled commercial bank recognized by you for the sum specified therein as security for compliance with its obligations in accordance with the contract;

NOW THEREFORE we hereby affirm that we are guarantors and responsible to you, on behalf of the supplier, up to a total of _____ (Amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the supplier to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the supplier before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the supplier shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

This guarantee shall be valid up to 12 (Twelve) months from the date of satisfactory installation of the Equipment for BInUCom i.e. up to ----- (indicate date).

(Signature with date of the authorised officer of the Bank)

Name and designation of the officer

Seal, name & address of the Bank and address of the Branch

CHAPTER-5 MANUFACTURER'S AUTHORIZATION FORM

To,
The "Director",
Center for Urban Equity, CEPT University,
University Road,
Navrangpura,
Ahmedabad 380 009.

Dear Sirs,

MANUFACTURER'S AUTHORISATION FORM
Ref. Your Tender document dated.....

We, _____ who are proven and reputable manufacturers of _____ (name and description of the Equipment For BlnUCom offered in the tender) having factories at _____, hereby authorize Messrs. _____ (name and address of the agent) to submit a tender, process the same further and enter into a contract with you against your requirement as contained in the above referred Tender documents for the above Equipment For BlnUCom manufactured by us.

We further confirm that no supplier or firm or individual other than Messrs. _____ (name and address of the above agent) is authorised to submit a tender, process the same further and enter into a contract with you against your requirement as contained in the above referred TE documents for the above Equipment for BlnUCom manufactured by us.

We also hereby extend our full warranty, CMC as applicable as per the General Conditions of Contract Chapter-2, read with modification, if any, in the Special Conditions of Contract for the Equipment for BlnUCom and services offered for supply by the above firm against this TE document.

We also hereby confirm that we would be responsible for the satisfactory execution of contract placed on the authorised agent. We also confirm that the price quoted by our agent shall not exceed than that which we would have quoted directly.

Note:-

- 1.
- 2.

Yours faithfully,

[Signature with date, name and designation] for and on behalf of Messrs. _____

[Name & address of the manufacturers]

This letter of authorization should be on the letter head of the manufacturing firm and should be signed by a person competent and having the power of attorney to legally bind the manufacturer. Original letter may be sent.

CHAPTER-6 BANK GUARANTEE FORM FOR EMD

Whereas _____ (hereinafter called the "Bidder") has submitted its quotation dated _____ for the supply of _____ (hereinafter called the "Tender") against the Purchaser's Tender Enquiry No. _____

_____ Know all persons by these presents that we _____ of _____ (Hereinafter called the "Bank") having our registered office at _____ are bound unto _____ (hereinafter called the "Purchaser) in the sum of _____ for which payment will and truly to be made to the said Purchaser, the Bank binds itself, its successors and assigns by these presents. Sealed with the Common Seal of the said Bank this _____ day of _____ 20____. The conditions of this obligation are:

- 1) If the Bidder withdraws or amends, impairs or derogates from the tender in any respect within the period of validity of this tender.
- 2) If the Bidder having been notified of the acceptance of his tender by the Purchaser during the period of its validity:-
 - a) Fails or refuses to furnish the performance security for the due performance of the contract.
Or
 - b) Fails or refuses to accept/execute the contract.
Or
 - c) If it comes to notice that the information/documents furnished in its tender is incorrect, false, misleading or forged

This guarantee will remain in force for a period of forty-five days after the period of tender validity and any demand in respect thereof should reach the Bank not later than the above date.

Signature of the authorized Office of the Bank _____

Name and designation of the Officer _____

Seal, Name & Address of the Bank and Address of the Branch _____

CHAPTER-7 PRICE SCHEDULE

A) PRICE SCHEDULE FOR EQUIPMENT FOR BInUCom EQUIPMENT IN INDIAN RUPEES

Sr. No	Requirements	Item	Specifications	Qty	Rate	Amount
1	Widescreen, HDMI, ~3000 lumens	Epson EB-W04 Projector	WXGA, 1024*768 resolution, 16:9 aspect ratio, 2700 lumens	2		
2	Digital Pen : Livescribe 3 smartpen Black Edition (APX-00020)	Livescribe 3 smartpen Black Edition (APX-00020)	Android Support, special paper, live output, handwriting recognition	3		
3	Digital Pen : WACOM INKLING DIGITAL SKETCH PEN	WACOM INKLING DIGITAL SKETCH PEN	Better at drawing, no handwriting recognition, no special paper	3		
4	Tables : Requirements: Andriod OS, Wifi, GPS, Outdoor Screen Brightness, Good Camera, High Battery Backup	LENOVO YOGA TAB 3 PRO	10.1", 2.24 GHz Intel Atom Quad Core Processor, 2GB RAM, 32 GB Storage, 13 MP / 5 MP, Projector, 10200 mAh - 18hrs, Wifi, Any Pen Stylus	5		
5	Dell Desktop 7050 MT	i7-7700/4 GB/1 TB/Ubuntu/19.5"/DVD-RW/3 Yrs	i7-7700/4 GB/1 TB/Ubuntu/19.5"/DVD-RW/3 Yrs	2		
6	Data Storage : 8TB min Capacity, Wifi - LAN, Internet access	Netgear RN314 ReadyNAS 300	4 Bays, Automatic Backup, 25 - 50 users, Expandable, 3 years warranty	1		
7	Hard Disk 4TB each	4TB WD Red NAS Hard Disk Drives 3.5"	NAS Specific hard disk	6		
8	APC UPS BX600C	APC UPS BX600 C	APC UPS BX600 C	4		
Total Equipment's:				26		

Summary of cost for each section (A):

1. CEPT (Section I) - _____

5. Total Price [A] - _____

Sr. No	Extras	CEPT (Section I)
1	Customs Duty	
2	Excise Duty for any item, of any item [% age and Value]	
3	Sales Tax/VAT	
4	Packaging and forwarding charges	
5	Inland transportation	
6	Incidental services	
7	Total [B]	
8	Total Cost [A+B]	

Total Tender price in

Rupees: _____

In words: _____

Note: -

Name _____

Business Address _____

Place: _____ Signature of Bidder _____

Date: _____ Seal of the Bidder _____

NB: Please use separate page for each equipment

- 1) If there is a discrepancy between the unit price and total price THE UNIT PRICE shall prevail.
- 2) The charges for Annual CMC after warranty shall be quoted separately as per Chapter-7-Price Schedule B

CHAPTER – 8 TECHNICAL-CUM-FINANCIAL BID

(It is mandatory for all Bidders; they should fill all fields “Clearly” in this form)

1. for the equipment for BlnUCom

2. Name of Company/Firm/Agency and its: Registration No.

3. Name of proprietor / Director of the: Company/Firm/Agency

4. Full Address of Reg. Office (A copy of: Company/ Firm/ Agency registration must be enclosed)

Telephone Nos. : Fax Nos. :

E-mail Id:

5. Details of Banker of the Firm with full address:

Telephone Nos. of Banker: Fax Nos. of Banker:

E-mail Id of Banker:

6. Bank Ac/s No. of Firm for ECS payments:

7. PAN, TIN, TAN, VAT, Service Tax: Registration No of the Firm (Enclose a copy of the same)

8. Details of Cost of Tender:

9. Details of EMD:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

10. Financial turnover of the tendering Company/Firm Agency for the last three financial years:
(Attach separate sheet if space provided insufficient)

Tender No.: EQUIPMENT FOR BInUCom/2017-18/01 Dated 25.05.2017

Financial Year

Amount (Rs. Lakh)

Remarks, if any

The tenderer should also submit self-attested copies of the Income Tax Returns and Audited certified Accounts for the last three financial years (i.e. for 2013-2014 and 2014-2015 and 2015-2016).

11. Give details of major contracts handled by the tendering Company / Firm / Agency for the last three years in the following format (enclose the self-attested copies):(if the space provided is insufficient, a separate sheet may be attached)

S. No.

Details of client along with address, telephone numbers and Fax numbers

Amount of Contract
(Rs. in Lakh)

Duration of Contract

From

To

1

2

3

12. Submitted an affidavit that the firm has no vigilance case/CBI/FEMA case pending against him/supplier.
13. Submit Manufacturer's authorization as per Chapter-5.

14. Submit an affidavit that the firm is not supplying the same item at the lower rate quoted in the tender to any Govt. Organization or any other Institute

Attach certification required to prove compliance with clauses mentioned in Chapter-2 (Clause-2) and Chapter-3 (Technical Specifications)

Attach separate sheet demonstrating the instrument name, make, catalogue number, model number and point-by-point elaboration to prove compliance with the technical specifications mentioned in Chapter 3.

(Signature of authorized person)

Date : _____ Full Name: _____

Place: _____ Seal: _____

CHAPTER-9 CHECK LIST

Name of Bidder: _____

Name of Manufacturer: _____

Sr. No.	Activity	YES/NO/NA	Page No. in the Tender Document	Remarks
1	Name of Manufacturing Company			
2	Name of Bidder			
3	Contact Numbers			
4	Complete Address			
5	Have you enclosed Tender Fees of required amount for the quoted schedules? Attach Details			
6	Have you enclosed EMD of required amount for the quoted schedules? Attach Details			
7	In case of Technical deviations in the compliance statement, have you identified and marked the deviations?			
8	Have you submitted manufacturer's authorization?			
9	Have you enclosed EQUIPMENT Items catalogue, leaflet, and brochure with full details of quoted Items?			
10	Have you submitted prices of Equipment, turnkey (if any), CMC etc. in the Price Schedule as per Chapter 7?			
11	Have you kept validity of your bid 3 months from the date of opening of Techno Commercial Bid as per the TE document?			
12	In case of Indian Bidder, have you furnished Income Tax Account No. as allotted by the			

	Income Tax Department of Government of India? Attach Copy			
13	Have you mentioned the name and full address of your Banker (s) along with your Account Number, IFCS Code of the Bank/Branch? Attach Copy			
14	Have you fully accepted payment terms as per TE document?			
15	Have you fully accepted delivery period as per TE document?			
16	Have you accepted the warranty as per TE document?			
17	Have you accepted terms and conditions of TE document?			
18	Have you furnished documents establishing your eligibility & qualification criteria as per TE documents?			
19	Have you furnished Annual Report (Balance Sheet and Profit & Loss Account) for last three years prior to the date of Tender opening? Attach Copy			
20	Have you submitted an affidavit that the firm has not been black listed in the past by any Govt. Institution/Hospital/Organization?			
21	Have you submitted an affidavit that the firm has no vigilance case/CBI/FEMA case pending against him/supplier (Principal)?			
22	Have you submitted an affidavit that the firm is not supplying the same item at the lower rate quoted in the tender to any Govt. Organization or any other Institute (Fall Clause)?			

1. The Bidder may go through the checklist and ensure that all the documents/confirmations listed above are enclosed in the tender and no column is left blank. If any column is not applicable, it may be filled up as NA.
2. It is the responsibility of bidder to go through the TE document to ensure furnishing all required documents in addition to above, if any.

(Signature with date)

(Full name, designation & address of the person duly authorised sign on behalf of the Bidder) For and on behalf of (Name, address and stamp of the tendering firm)